

*Executive Headteacher: Helen Bruckdorfer BA*

**EYFS FEES & CHARGES**

Agreement for EYFS Extended Provision

Sessions run as follows:

**NURSERY ONLY** - Additional Days (Monday – Friday): 09.00am - 12.00pm or 12.00pm - 3.30pm

Nursery and Reception - Extended Hours (Monday – Friday): 3.30pm – 5.00pm or 3.30pm - 6.00pm

Fees are payable each month in advance, **on or before the 1st day of each new month**. Unless an agreement is made for payment to be made another way, **all payments must be made in full**. Fees are inclusive of all extended hour food (food served to children between 3.20 – 6.00pm). **A late charge of £10 will be applied to any fees that remain unpaid within 30 days of the due date.**

**No reductions will be made in children’s fees for periods of absence from school due to holidays, sickness, or for other reasons.** Parents/carers are responsible for paying monthly fees in full, even when children are not in attendance due to illness or holidays. If the school has to close due to an emergency (e.g. weather conditions), no part of the fee will be repayable.

**A late fee (£6) will be charged for any children collected half an hour after their booked session.** Where children are collected after 6.30pm (or half an hour after their booked session end time) without prior arrangement, a late fee of £6 will be charged (this will be incurred onto your monthly fee) to cover the additional staffing costs incurred. If a child is not collected on time, our legal liability relating to the staff and child ratio will be infringed, as two members of staff must remain on site until the last child has been collected. We do advise parents arrive 5 minutes before the end of their child’s booked session.

**Where parents wish to change their days of attendance,** this will be considered as a request for a new place and the normal rules concerning notice and availability of places will apply (this will be considered on a termly basis only). Requests by parents to change their days/times temporarily can only be agreed where places are available.

**Fees are agreed on a termly basis, no refunds or reductions will be made if the parent/carer withdraws their child from the additional days/ extended hours scheme during the term. If fees and outstanding balances for have not been paid in full by the last day of a term, the child will not be able to access the additional days/extended hours provision for the following term.**

Fees are reviewed annually, in line with the nursery costs and government funding. Any new fees will be charged from September each year.

**Please tick below the extended provision you require:**

<b>Breakfast Club 8.00 – 8.50am</b>	<b>EYFS After School Care 3.30 – 5.00pm</b>	<b>EYFS After School Care 3.30 – 6.00pm</b>	<b>Additional Days for <u>Nursery</u> children only eligible for 15 hours <u>Mon – Friday, 9.00am</u> – <u>12.00pm</u></b>	<b>Additional Days for <u>Nursery children only</u> eligible for 15 hours <u>Mon –</u> <u>Friday, 12.00pm – 3.30pm</u></b>
£2 per day (Free for those eligible for FSM) <input type="checkbox"/>	£8.00 per day <input type="checkbox"/>	£13.00 per day <input type="checkbox"/>	£19.50 per session £97.50 per week <input type="checkbox"/>	£19.50 per session £97.50 per week <input type="checkbox"/>

I hereby agree to the Terms and Conditions as stated by Brecknock Primary School.

**Child Name:** \_\_\_\_\_

**Date child will start attending Ext provisions:** \_\_\_\_\_

**Full name of parent/Carer (block capitals):** \_\_\_\_\_

**Signature of Parent/Carer:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**School Stamp/Signature:** \_\_\_\_\_

